

**EAST AYRSHIRE COUNCIL**

**EDUCATION COMMITTEE**

**MINUTES OF MEETING HELD ON TUESDAY 28 MAY 2002 AT 1000 HOURS IN  
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Tommy Farrell (Chair), Stephanie Young, Brian Reeves, Lilian MacLean, Drew McIntyre, Iain Linton, Alex Walsh, John Knapp, Finlay MacLean, Eric Jackson, George Smith, Provost Jimmy Boyd and Councillors Eric Ross and Elaine Dinwoodie.

**ATTENDING:** David Montgomery, Chief Executive; John Mulgrew, Director of Educational and Social Services; David Mitchell, Head of Administrative and Legal Services; Kay Gilmour, Head of Community Support; Allan McDougall, Head of Resource Support; Graham Short, Head of Schools; Robin Gourlay, Contracts Manager; Euan Couperwhite, Finance Manager; Kenneth McKinlay, Principal Quality Development; Derek Mathieson, Quality Development; Caroline Gordon, Public Relations Officer; Anne Marie Carr, Administrative Officer; and Lynn Chapman, Trainee Administrative Officer.

**APOLOGIES:** Councillors Brian McNeil, Willie Coffey, John Weir, Robert McDill and Julie Faulds; Church Representative Rev Matthew Sullivan; and Parent Representative Alasdair MacQueen.

**CHAIR:** Councillor Tommy Farrell, Chair.

**GOOD NEWS FOR EDUCATION COMMITTEE**

1. The Chair advised that "Good News" items pertaining to educational establishments had been tabled for the information of the Members of the Education Committee.

**PRESENTATION - ST JOSEPH'S ACADEMY, CUMNOCK ACADEMY AND  
GRANGE ACADEMY**

2. The Chair congratulated Ronan McCutcheon, St Joseph's Academy on winning the World Championship Under 12 Irish Dancing Competition. Further congratulations went to Martin Fenton, Loudoun Academy; Kaylin McKay, Shortlees Primary School and Clay Gemmill, Grange Academy for their achievements with the Kilmarnock Sports - Acro-Gymnastics Club.

Provost Boyd then presented Ronan with a certificate and book token for his achievement and also presented book tokens to Martin, Kaylin and Clay for their achievements in the Gymnastics Club.

**ADMINISTRATION OF MEDICINES**

3. There was submitted a report dated 6 May 2002 (circulated) by the Director of Educational and Social Services which sought approval for the adoption of procedures governing administration of medicines in schools.

It was agreed:-

- (i) that the procedures for the administration of medicines in schools be adopted;

- (ii) that the Director of Educational and Social Services be authorised to modify the procedures according to changing circumstances; and
- (iii) otherwise, to note the contents of the report.

**SPECIAL EDUCATIONAL NEEDS IN-SERVICE TRAINING AND EARLY INTERVENTION GRANTS 2002-2003 (Item 8, Page 2061)**

4. There was submitted a report dated 3 May 2002 (circulated) by the Director of Educational and Social Services which advised of the use of the In-service training grant from the Scottish Executive Education Department (SEED) for the training of teachers and others working with children with Special Educational Needs (SEN).

It was agreed:-

- (i) to approve the proposals detailed in the report; and
- (ii) otherwise, to note the contents of the report.

**STRENGTHENING SUPPORT TO PUPILS (Item 10, Page 2511)**

5. There was submitted a report dated 7 May 2002 (circulated) by the Director of Educational and Social Services which advised of a change in the organisation of learning support services.

It was agreed:-

- (i) to approve the proposals for the restructuring of learning support services; and
- (ii) otherwise, to note the contents of the report.

**NATIONAL PRIORITIES ACTION FUND (Item 10, Page 2062)**

6. There was submitted a report dated 7 May 2002 (circulated) by the Director of Educational and Social Services which advised of the establishment of the National Priorities Action Fund.

It was agreed:-

- (i) to approve the use of the National Priorities Action Fund to support the areas of development identified in the report;
- (ii) to approve the extension of the Early Intervention Programme to the upper stages of Primary Schools as described in Annexe A of the report; and
- (iii) otherwise, to note the contents of the report.

**DECLARATION OF SURPLUS PROPERTY - JANITOR'S HOUSE, KILMARNOCK ACADEMY, KILMARNOCK**

7. There was submitted a report dated 7 May 2002 (circulated) by the Director of Educational and Social Services which advised of the termination of use of the Janitor's House at Kilmarnock Academy, Kilmarnock, and which recommended that the property be declared surplus to the requirements of the Education Department.

It was agreed:-

- (i) that the Janitor's House at Kilmarnock Academy, Kilmarnock, be declared surplus to the requirements of the Department of Educational and Social Services; and

- (ii) that the Director of Educational and Social Services refer the matter to the Director of Development Services for disposal.

#### **REVIEW OF SCHOOL BASED TECHNICIANS SERVICE**

8. There was submitted a report dated 2 May 2002 (circulated) by the Director of Educational and Social Services which advised of the outcome of the review of the School Technicians Service and which sought approval to implement the review recommendations, subject to the matter being referred to the Corporate Sub-Committee of the Policy and Resources Committee, in respect of their interests.

It was agreed:-

- (i) to approve the staffing and grading proposals detailed at paragraph 4 of the report;
- (ii) to refer the proposals detailed at Paragraph 4 of the report to the Corporate Sub-Committee of the Policy and Resources Committee; and
- (iii) otherwise, to note the contents of the report.

#### **EARLY YEARS FUNDING (Item 10, Page 1717)**

9. There was submitted a report dated 9 May 2002 (circulated) by the Director of Educational and Social Services which advised of the additional funding which had been allocated by the Scottish Executive for Early Years Development in financial years 2002-2004 and which sought approval for the proposed rate of payment for a pre-school education place for 2002-2003 with a Partner Provider.

It was agreed:-

- (i) that commissioned places with the Council's Partner Providers of pre-school education be paid at the recommended rate of £963.00 per fully loaded place;
- (ii) to note the allocation of £218,667 for Pre-School Development for the further expansion of pre-school education;
- (iii) to note the allocation of £230,858 for the expansion and development of the childcare workforce; and
- (iv) otherwise, to note the contents of the report.

#### **HEALTH AND SAFETY ACTION PLAN**

10. There was submitted a report dated 13 May 2002 (circulated) by the Director of Educational and Social Services which recommended a revised and updated Departmental Health and Safety Action Plan.

It was agreed:-

- (i) to approve the updated Departmental Health and Safety Action Plan detailed in the Annex to the report; and
- (ii) that the Director of Educational and Social Services provide a future update report on the Department's response to the Action Plan.

**AWARDING OF CONTRACT**

11. There was submitted and noted a report dated 9 May 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which provided for information, details of a tender which had been accepted in respect of the Education Service:-

| <u>CONTRACT</u>  | <u>SUCCESSFUL CONTRACTOR</u> | <u>AMOUNT</u> |
|--|------------------------------|---------------|
| Alterations for After School Care and Electrical Upgrade at Onthank Primary School | Fullwood Holdings Ltd        | £71,025.36    |

**SUPPORTING SERVICE IMPROVEMENT**

12. There was submitted a report dated 17 May 2002 (circulated) by the Director of Educational and Social Services which sought approval for proposals to strengthen service delivery within the Department of Educational and Social Services.

It was agreed:-

- (i) to approve the proposals for supporting service improvement;
- (ii) to refer these proposals to the Corporate Sub-Committee of the Policy and Resources Committee in respect of the establishment of an additional post of Head of Service; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 1046 hours.

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